Minutes from the Meeting of the
Kentucky Board of Emergency Medical Services
January 10, 2008
Versailles – KCTCS Facility
1:30 P.M.

Judge Rothenburger called the meeting to order at 1:30 p.m.

Judge Rothenburger asked the recording secretary, Darby McDonald to call roll

Mayor Brenda Allen  Present      Sherman Hockenbury  Present
Jim Duke  Present      Bill Martin  Present
Steve English  Present      Dr. Karen Orman  Absent
Dr. Glenn Franklin  Present      Joe Prewitt  Present
Rudy Garrett  Present      Michael Poynter  Present
Michael Gribbin  Present      Judge Rothenburger  Present
Dr. Sandra Herr  Present      Lance Vincent  Present
Kathy Hines  Present

Judge Rothenburger called for determination of quorum. The quorum was met with 14 members present.

Rudy Garrett made a motion to approve the Board minutes from the November 8, 2007 Board meeting. Seconded by Jim Duke, motion passed unanimously.

Judge Rothenburger introduced Mr. Joel Ivers of Union Springs Pharmaceuticals. Mr. Ivers conducted a presentation introducing MyClyns, a first response personal protection that is a fast-acting topical skin protectant that kills 99.9% of germs. Additional information on this product may be available at www.MyClyns.com.

Financial Report:

Judge Rothenburger called on Ashley Davis for the financial report.

Mr. Davis presented the financial report of KBEMS budget summary from July 2007 through December 31, 2007
Ashley Davis reported that the current Senate Bill 66 applications we have received to date will be posted on KBEMS web page. Ashley reminded the Board members that prior to monies being distributed KBEMS is required to have on file the 2006-2007 expenditures or a written letter stating the intent of holding over the 2007 expenditures.

Sherman Hockenbury made a motion to approve the request from Larry Karsner of Owen County EMS to combine two years 2007-2008, of Senate Bill monies to purchase twelve (12) lead monitors. Seconded by Jim Duke, motion passed unanimously.

Lance Vincent made a motion approving the financial report as submitted by Ashley Davis. Seconded by Bill Martin, motion passed unanimously.

**Acting Interim Executive Director:**

Judge Rothenburger called on Ashley Davis to present the Executive Director’s report.

Ashley introduced and expressed his thanks to Amanda Hutson and Brooke Miller. Ashley stating that due to the absences of Jon Muncy and the resignation of Steve Sayre both Amanda and Brooke have gone above and beyond their duties in handling the educational issues and the relicensing/recertification portion within the KBEMS office.

**New Business:**

Committee Reports:

**Budget and Finance Committee:**

Judge Rothenburger called on Jim Duke for the Budget and Finance committee report. Mr. Duke reported the committee held no meeting. The next scheduled meeting of the Budget and Finance committee will be prior to the Board meeting on February 14, at 11:00 a.m.

**Executive Committee:**
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Judge Rothenburger called on Michael Gribbin for the Executive committee report. Mr. Gribbin reported the committee held no meeting. The next scheduled meeting of the Executive committee will be January 22, at 9:30 a.m.

EMS-C Committee:

Judge Rothenburger called on Tom Taylor for the EMS-C committee report. Mr. Taylor’s report is attached and incorporated by reference.

Education Report:

Judge Rothenburger called on Rudy Garrett for the Education Task Force report. Mr. Garrett reported the committee held no meeting. Mr. Garrett updated the Board on the EMT-I class held in Bowling Green on December 15, 2008. Testing ten (10) students, all ten (10) students passed with 100 percent skills efficiency. Mr. Garrett reported Ira Dyer is now looking into the computer based testing for the EMT-I program.

Mr. Garrett updated the Board stating there are thirteen (13) National Registry computer based testing sites across the state with one additional site in Ashland when an agreement is submitted.

Medical Oversight Committee:

Judge Rothenburger called on Dr. Franklin for the Medical Oversight committee report. Dr. Franklin reported the committee held a meeting on January 9, 2008.

Dr. Franklin made a motion recommending that the Board not accept the American Safety & Health Institute (ASHI), as a standard method of instruction at this time pending any additional information that may come from the organization to the Board to validate as method of instruction. Seconded by Jim Duke, motion passed unanimously.

Dr. Franklin made a motion recommending Board approval of Daviess County Fire Department request for an exemption to not be required to carry the following: urinal and
bed pan; KKK spec sticker; fixed oxygen system; and approve one fire extinguisher due to lack of two distinct vehicle compartments. Also approving the current patient care run form until such time KBEMS has a revised document in place. Seconded by Rudy Garrett, motion passed unanimously.

Dr. Franklin made a motion recommending Board approval for a one year period (January 10, 2009) of an exemption request from Cheryl Majors of Children’s Hospital at Vanderbilt for the following (see attached) with the exception of item E requiring that those EMT’s and Paramedics who may be responding in the transfers, granting them one year (January 10, 2009) to comply with the staffing requirements set forth in 202 KAR 7:501 Section 8 (5) (a) (b). Item D: KBEMS will allow the replacement of a KY paramedic with nurse practitioner licensed in TN and that KBEMS has no jurisdiction over nurses, this particularly item will need to be addressed through the KY Board of Nursing. Seconded by Steve English, motion passed 10-4, with Michael Gribbin, Sherman Hockenbury, Bill Martin and Joe Prewitt voting no.

Dr. Franklin asks the Board chair to create a Task Force Committee for the purpose of reviewing specialty ground transport, neonatal units and burn transport care creating a proposal that could be passed through both Medical Oversight and the Executive Committee in order to streamline the discussion in the future and have consistency and policy.

Sherman Hockenbury ask that the Board deny the recommendation from the Medical Oversight Committee on forming a task force for reviewing neonatal regulations, due to the fact that the Executive Committee had previously discussed the same issue with representatives of the children’s hospital and concluded that a regulation needed to be drafted.

Dr. Franklin stated that if the Executive Committee is going to deal with the transport issues, particularly with regards to neonatal transport and children’s care, they have a physician to participate in the discussion as an advisor capacity or task force capacity.

Dr. Franklin stated, for informational purposes only that should an individual function as
an EMT utilizing scope of practice the requirement is to have a signed affiliation agreement with the local licensed provider.

Dr. Franklin stated, for informational purposes only that it was the consensus of the committee that a Paramedic cannot administer or read TB skin test. This is in response to the question from Hardin County EMS.

Dr Franklin stated the committee agreed to endorse for obtaining continuing education credits the request from Stuart Crawford to utilize for online training, if approved by the services local medical director the course Core Disaster Life Support (CDLS)

It was the consensus of the committee that Ms. Angela Brock’s request of the DNR order form translated into Spanish was a request that should be addressed. Dr. Hunter agreed to work on contacting a professional, medical, certified translator and the possibility of grant funding from KY Foothills. Dr. Franklin stated this would be forwarded to the KBML for approval prior to submitting.

Dr. Franklin informed the Board the Medical Oversight Committee had accepted an exemption request from Dr. Neal Richmond Medical Director of Louisville Metro from utilizing the standing treatment protocols approved September 2007, and requesting approval to defer back to the standing treatment protocols approved in December 2007, until such time the committee reviews the revised document.

State Medical Advisor Report:

Judge Rothenburger called on Dr. O’Brien for the State Medical Advisor report. Dr. O’Brien’s report is incorporated as referenced.

Dr Franklin made a motion to approve the status report as submitted (see attached) by Dr. O’Brien also approving the protocol/medical director report with the addition of Mercy Regional EMS protocols. Seconded by Steve English, motion passed unanimously.

Executive Session Report:
Michael Gribbin made a motion to go into Executive Session for the purpose of discussion of an Executive Director pursuant to KRS 61.810 (1) (F). Seconded by Michael Poynter, motion passed unanimously.

Judge Rothenburger, Chair of the Board, asked that Dr. Keith Bird, Lewis Prewitt, and Lee Rowland be present during Executive Session.

Steve English made a motion to come out of Executive Session. Seconded by Dr. Herr, motion passed unanimously.

No action was taken during Executive Session.

Dr. Franklin made a motion to authorize the Board Chair to submit a recommendation, pursuant to the Executive Director position, to Dr. Bird and move forward on filling the position pursuant to the requirements through KCTCS hiring process. Seconded by Rudy Garrett, motion passed unanimously.

Legal Counsel Report:

Lee Rowland stated the DNR advisor opinion approved at the November 8, meeting has been published.

Lee Rowland reported on the Disciplinary and Preliminary matters stating that one-hundred ten (110) complaints were filed in 2007. With fifty-one (51) of those reviewed by the PIB. Three (3) of which were continued, four (4) were dismissed and six (6) referred to a 13B hearing, and 3 of those settled.

The next meeting of the PIB will be January 29, with eleven (11) matters to be considered.

Michael Poynter made a motion to accept the Disciplinary and Preliminary reports as submitted by Lee Rowland. Seconded by Lance Vincent, motion passed unanimously.
Task Force Committee Reports:

Air Ambulance Report:

Judge Rothenburger called on Sherman Hockenbury for the Air Ambulance Task Force report. Mr. Hockenbury reported the committee has met and worked halfway through the regulations. The next work session will be held January 16.

Grant and Funding Task Force:

Charles O’Neal reported the committee has been meeting and made progress. On January 8, the task force took no action due to the lack of quorum. Mr. O’Neal stated that the committee asked the Board for approval to extend the scope of their intent to include the development of regional and statewide mutual aid agreements and the development of regional and statewide task force.

Jim Duke made a motion to approve the request from the Grant and Funding Task Force to expand the scope of the task force responsibilities to include the development of regional and statewide mutual aid agreements and regional and statewide task force. Seconded by Sherman Hockenbury, motion passed unanimously.

Information/Announcement:

Mr. Hockenbury announced that the EMS reception with the Kentucky Legislators will be held March 4 in Frankfort at the Capital Plaza Hotel from 6:00-8:00 pm.

The next meeting of the Board will be held February 14, 2008

Meeting adjourned at 4:45 p.m.