



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services - Data Collection Committee		
DATE	May 16, 2018	TIME	1:30 PM Eastern
LOCATION	KBEMS, 118 James Ct., Suite 50, Lexington, KY 40505	ROOM	Room B

Members				Others Present			
A	John Hultgren, Chair	A	Joe Prewitt	P	Michael Schwendau	P	Drew Chandler, KBEMS
S	Jeremy Jeffrey	P	Sara Robeson			P	Monica Robertson, KBEMS
S	Jacob Pasley	S	Mike Rogers			P	Michael Singleton
#	Item	Discussion/Issue	Action/Responsible Party				
1	Call to Order	Officially call committee meeting to order	Mrs. Robeson called the meeting to order and welcomed everyone.				
2	Roll Call	Check roll and ensure quorum	Quorum was established with two members physically present and three participating through Skype.				
3	Approval of Minutes	Review for approval <ul style="list-style-type: none"> January 17, 2018 March 14, 2018 	Mr. Schwendau made a motion to approve the Jan. 17, 2018 minutes. Mr. Pasley provided a second. Motion passed unanimously. Mr. Schwendau made a motion to approve the Mar. 14, 2018 minutes. Mr. Jeffrey provided a second. Motion passed unanimously.				
4	Performance Measures	Continued Group Discussion <ul style="list-style-type: none"> AHA Mission: Lifeline CARES Registry 	The group discussed the recent Mission: Lifeline application period. At least one agency encountered issues with the process. A hospital "STEMI Report Card" was mentioned. No action taken. Mr. Chandler reported the Board voted at its last meeting to pursue integration with CARES after locating a sustainable funding source. No action taken.				
5	Data Submission Status and Regulation Enforcement	Progress on Implementation <ul style="list-style-type: none"> Agencies Submitting Version 3.3.4/3.4.0 Number of Incidents Reported Timeliness of Submissions 	Ms. Robertson reported 321,000 incidents were received CYTD in KSTARS. Of these, Louisville-Jefferson County EMS accounts for approximately 8,500 per month. This service was the last to migrate from V2 to V3. Due to an issue with Report Writer that morning, a review of submission timeliness was unavailable. Fewer services are assessed with a late fee each month as more make use of web service integrations. Mr. Chandler reported the transition from V3.3.4 to V3.4.0 was going well.				



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6	Data Recognition	Continued group discussion on data recognition.	The group was not prepared to take any action on the data recognition program. It will be the primary discussion topic at the July meeting.
7	Additional Items for Discussion	<ul style="list-style-type: none"> CDC NIOSH EMS Worker Injury/Exposure Project KIPRC/Public Health ESSENCE Project National Collaborative for Bio-Preparedness Stroke Report NLP/Machine Learning Projects (KIPRC) 	<p>Ms. Robertson and Mr. Chandler highlighted work to date on the NIOSH project including the educational video and poster presentation at the upcoming NASEMSO annual meeting. No action taken.</p> <p>Mr. Singleton stated that UK is ready to purchase the ESSENCE software and install servers. No action taken.</p> <p>Mr. Chandler said interest in the NCBP stalled and no additional work occurred executing their data use agreement. No action taken.</p> <p>Ms. Robertson provided copies of a data sheet she put together for the CSC subcommittee and received positive feedback. No action taken.</p> <p>Mr. Singleton provided information his project at KIPRC and solicited names for subject matter experts to serve on an advisory capacity. Several options were discussed for expanding the user base. No action taken.</p>
8	Information/Announcements	<ul style="list-style-type: none"> July Meeting Date Change KTRAC Grant Award 	The group chose to reschedule the Jul. 18, 2018 meeting to Jul. 25, 2018 due to Mr. Chandler's out of state travel to the ImageTrend Conference. A motion by Ms. Robeson and seconded by Mr. Schwendau passed unanimously.
9	Next Meeting Date	July 18, 2018	Mr. Chandler reminded the group of the Jul. 25, 2018 meeting date.
10	Adjournment		Mr. Schwendau made a motion to adjourn at 3:35 PM. Mr. Jeffrey provided a second. Motion passed.