



## MINUTES

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services – MIH-CP Subcommittee		
<b>DATE</b>	February 08, 2017	<b>TIME</b>	10:30 PM EST
<b>LOCATION</b>	KBEMS Office -118 James Court, Lexington, KY	<b>ROOM</b>	Conference A

### Members

A	Walt Lubbers, MD-Chair	A	John Luck	P	Jim Williams		
P	Todd Early-Vice-Chair	P	James Hacker	A	Michael Mason		
P	Lee Brown	P	Debbie Simon: Via Phone				
P	Kayla Combs-Kevin Fleming standing in.	P	Diane Vogel				

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Vice Chair, Todd Early called to order at 10:37 AM(EST).
2	Roll Call	Check roll and ensure quorum	Quorum was established with seven (7) members present.
3	Approval of Minutes	Review for approval of minutes from the following dates: <ul style="list-style-type: none"> <li>- May 12, 2016</li> <li>- June 15, 2016</li> <li>- October 12, 2016</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Motion made by Diane Vogel to approve the May 12, 2016 minutes as presented, seconded by Jim Williams. Motion carried.</b></li> <li>• <b>Motion made by Jim Williams to approve the June 15, 2016 minutes as presented, seconded by Diane Vogel. Motion carried.</b></li> <li>• <b>Motion made by Diane Vogel to approve the October 12, 2016 minutes with the change of James Hacker being present via phone, seconded by Jim Williams. Motion carried.</b></li> </ul>

### New Business/Updates

4	Pilot Programs	Review of Community Paramedic/MIH Pilot Program Quarter 1 and Quarter 2 Data submissions.	Monica Robertson gave an update on the data submissions through MIH Pilot Program Report.  <b>Motion to create subcategories for patient visit data submission made by James Hacker, seconded by Todd Early.</b> <b>Subcategories of:</b> <ul style="list-style-type: none"> <li>• <b>Nonurgent, non-scheduled</b></li> </ul>
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			<ul style="list-style-type: none"> <li>• <b>Prevention-Scheduled</b></li> <li>• <b>Re-Admission (followup check)</b></li> </ul> <p><b>Motion carried.</b></p> <p>Group discussion on what each question of data survey is really asking. Group will work through actual survey during next meeting. No Action Necessary.</p>
5	Other Business		Community Paramedicine Education: Guidebook for teaching CP Programs. No Action Necessary.
6	Information/Announcement		
7	Next Meeting	Wednesday, April 12, 2017 at 10:30AM (EST) Lexington - KBEMS Office	
8	Adjournment		<b>Motion to adjourn at 12:07 PM (EST) made by James Hacker, seconded by Jim Williams. Motion carried.</b>