



MINUTES

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|---------------------|--|-------------|-------------------|
| MEETING TYPE | Kentucky Board of Emergency Medical Services - Data Collection Committee | | |
| DATE | March 15, 2017 | TIME | 1:30 PM Eastern |
| LOCATION | KBEMS Office, 118 James Court, Suite 50, Lexington, KY | ROOM | Conference Room B |

| Members | | | | Others Present | | | |
|------------------------|---|--|-------------------|--|----------------|---|-------------------------|
| A | Linda Basham | P | Sara Robeson | P | Mike Singleton | P | Drew Chandler, KBEMS |
| P | John Hultgren, Chair | P | Mike Rogers | | | P | Monica Robertson, KBEMS |
| P | Joe Prewitt | P | Michael Schwendau | | | | |
| # | Item | Discussion/Issue | | Action/Responsible Party | | | |
| 1 | Call to Order | Officially call committee meeting to order | | Mr. Hultgren called the meeting to order and welcomed all in attendance. | | | |
| 2 | Roll Call | Check roll and ensure quorum | | Mr. Chandler called the roll and noted presence of a quorum. He introduced Michael Schwendau with the Kentucky Transportation Cabinet's Office of Highway Safety as the newest member recently appointed by the Board Chair. | | | |
| 3 | Approval of Minutes | Review for approval <ul style="list-style-type: none"> • January 18, 2017 | | Mr. Schwendau made a motion to approve the January 18 th meeting minutes and Mrs. Robeson provided a second. The vote was unanimously in favor. | | | |
| Old Business – Updates | | | | | | | |
| 4 | Performance Measures | Continued Group Discussion <ul style="list-style-type: none"> • EMS Compass (www.emscompass.org) • AHA Mission: Lifeline • CARES Registry | | The group discussed examples of performance metrics from EMS Compass, Mission: Lifeline, and the CARES Registry. Mr. Chandler will bring a suggested list of required elements for CARES and Mission: Lifeline to the May meeting. | | | |
| 5 | Data Submission Status and Regulation Enforcement | Progress on Implementation <ul style="list-style-type: none"> • Agencies Submitting Version 3.3.4/3.4.0 • Number of Incidents Reported • Timeliness of Submissions | | <p>Mr. Chandler provided an informational update on the number of agencies submitting data to KSTARS in NEMSIS Version 3, the timeliness of those submissions, and the YTD incidents count of 153,178.</p> <p>The group discussed the 15th of the following month reporting deadline and the pressing need to collect data in a more timely fashion for analysis by KBEMS and its strategic partners. Mr. Singleton made a motion to request the Board take steps to modify the 202 KAR 7:540 Data Regulation to increase the due date to 72 hours after Unit Notified by Dispatch. Mr. Schwendau provided as second and the vote was unanimously in favor.</p> | | | |



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| 6 | Additional Items for Discussion | <ul style="list-style-type: none"> Board's Valid Facility ID Requirement KSTARS Report Writer Limitations | <p>Ms. Robertson highlighted the efforts to clean up the Facility ID list in KSTARS and promulgation of the list to services and ePCR partners in the form of a memorandum.</p> <p>Mr. Singleton brought up for discussion the constraints of KSTARS Report Writer to extract NEMIS data for analysis in external tools. Several test filter criteria were suggested.</p> |
| 7 | Information/Announcements | <ul style="list-style-type: none"> National Collaborative for Bio-Preparedness | Mr. Chandler informed the group about efforts to participate in the NCBP and the ongoing legal review of their data use agreement. |
| 8 | Next Meeting Date | May 17, 2017 @ 1:30 PM | Mr. Hultgren reminded members of the next meeting, scheduled for May 17 at 1:30 PM at the KBEMS office in Lexington. |
| 9 | Adjournment | | Mr. Prewitt made a motion to adjourn and Mrs. Robeson provided a section. The vote was unanimously in favor. |