



MEETING MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services - Data Collection Committee		
DATE	January 18, 2017	TIME	1:30 PM Eastern
LOCATION	KBEMS Office, 118 James Court, Suite 50, Lexington, KY	ROOM	Conference Room B

Members		Others Present	
A	Linda Basham	P	Sara Robeson
P	John Hultgren	P	Mike Rogers
A	Joe Prewitt	P	Mike Singleton
P		P	Drew Chandler, KBEMS
P		P	Monica Robertson, KBEMS
A		P	
A		P	
#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	John Hultgren, Chair
2	Roll Call	Check roll and ensure quorum	Mr. Chandler called the roll and noted the presence of a quorum with four of six members present.
3	Approval of Minutes	Review for approval <ul style="list-style-type: none"> September 14, 2016 January 13, 2016 	Mr. Singleton made a motion to approve the September 14, 2016 meeting minutes, which Mr. Rogers seconded. The vote was unanimously in favor. Mr. Singleton made a motion to approve the January 13, 2016 meeting minutes, which Mr. Rogers seconded. The vote was unanimously in favor.
Old Business – Updates			
4	Not Values	Review KBEMS recommended Not Value acceptance <ul style="list-style-type: none"> Tabled at 9/8/2015 meeting until quality issues come to be an issue. 	After discussion and history of this agenda item, Mrs. Robeson made a motion to remove it as a tabled item provided the option to bring the topic back up as needed. Mr. Singleton provided a second to the motion, and the vote was unanimously in favor.
5	Performance Metrics	Continued Group Discussion <ul style="list-style-type: none"> EMS Compass (www.emscompass.org) 	Mr. Chandler reported the EMS Compass measures had recently come available in the KSTARS software and the numeric result needed more context. The group discussed looking at programs such as AHA's Mission: Lifeline for making recommendations to the board for state required elements.
6	Data Submission Status and Regulation Enforcement	Progress on Implementation <ul style="list-style-type: none"> Agencies Submitting Version 3.3.4/3.4.0 Number of Incidents Reported Timeliness of Submissions 	Mr. Chandler provided an update on implementation with 212 of 219 services reporting consistently with 684,368 incident records in CY2016. He also shared the number of agencies not reporting timely in 2016 decreased to 13 from a peak of 80 and work continued to make improvements.



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8	Additional Items for Discussion	<ul style="list-style-type: none"> • Presentation of MIH/CP pilot data • Board's Valid Facility ID Requirement 	<p>Ms. Robertson distributed and summarized the MIH/CP second quarter program report. Mr. Singleton requested the raw data to compare with ED visit data from the Office of Health Policy.</p> <p>Ms. Robertson and Mr. Chandler provided an update of the Board's action related to eDisposition.02 (Destination Facility ID Code) and the committee offered feedback on the draft memorandum to services and the software industry partners.</p> <p>The group discussed the need for more timely submission from services since nearly all are reporting. Mr. Chandler pointed out the current regulatory requirement is by the 15th of the following month and changes would need to be made in 202 KAR 7:540.</p>
9	Information/Announcements	<ul style="list-style-type: none"> • Welcome New Data Coordinator • Open Record Requests 	<p>Mr. Chandler introduced Ms. Robertson as the new Data Coordinator effective December 1, 2016 and provided an overview of her responsibilities in this role.</p> <p>Mr. Chandler reported the data program filled 41 Open Record Requests from the KEMSIS and KSTARS databases in CY2016.</p> <p>Mr. Chandler reported efforts were occurring to have the Board Chair appoint a seventh member to meet regulatory requirements.</p>
10	Next Meeting Date	March 15, 2017 @ 1:30 PM	Mr. Hultgren reminded members of the next meeting.
11	Adjournment		Mr. Rogers made a motion to adjourn and Ms. Robeson provided the second. The vote was unanimously in favor.