



## MINUTES

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services - Data Collection Committee		
<b>DATE</b>	November 15, 2017	<b>TIME</b>	1:30 PM Eastern
<b>LOCATION</b>	KBEMS, 118 James Ct., Suite 50, Lexington, KY 40505	<b>ROOM</b>	Room B

Members				Others Present	
<b>A</b>	John Hultgren, Chair	<b>P</b>	Joe Prewitt	<b>A</b>	Michael Schwendau
<b>A</b>	Jeremy Jeffrey	<b>A</b>	Sara Robeson	<b>P</b>	Monica Robertson, KBEMS
<b>P</b>	Jacob Pasley	<b>P</b>	Mike Rogers	<b>7 Total      4=Quorum</b>	

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	Paul Phillips called the meeting to order at 2:15 PM EST.
2	Roll Call	Check roll and ensure quorum	Quorum was not established with three (3) members present.
3	New Members	Introduction of New Members	Each member gave a brief introduction.
4	Approval of Minutes	Review for approval <ul style="list-style-type: none"> <li>September 20, 2017</li> </ul>	To accept the minutes as presented was the consensus of those present, no formal action was taken.
<b>Old Business – Updates</b>			
4	Performance Measures	Continued Group Discussion <ul style="list-style-type: none"> <li>AHA Mission: Lifeline</li> <li>CARES Registry</li> </ul>	Group discussion on implementing Mission Lifeline into NEMSIS data submission.
5	Data Submission Status and Regulation Enforcement	Progress on Implementation <ul style="list-style-type: none"> <li>Agencies Submitting Version 3.3.4/3.4.0</li> <li>Number of Incidents Reported</li> <li>Timeliness of Submissions</li> </ul>	Monica Robertson gave an update on data submitted thus far. Discussion on why some reporting days were longer than normal. Data range was for full year, there may have been billing issues in the beginning.  No action at this time.
6	Additional Items for Discussion	<ul style="list-style-type: none"> <li>CDC NIOSH EMS Worker Injury/Exposure Project</li> <li>KIPRC/Public Health ESSENCE Project</li> <li>National Collaborative for Bio-Preparedness</li> <li>Cardiac Arrest Incidents</li> <li>Top Destinations</li> </ul>	Group consensus was there are concerns with the high numbers for not applicable/other/not recorded on cardiac arrest incidents report. Possibly create a data recognition program so providers will take data submission more seriously.  No action at this time.
7	Information/Announcements		Group
8	Next Meeting Date	January 17, 2018	Calynn Fields
9	Adjournment		Adjourn at 3:21 PM EST.