



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services – MIH-CP Subcommittee		
DATE	October 12, 2016	TIME	1:30 PM EST
LOCATION	KBEMS Office -118 James Court, Lexington, KY	ROOM	Conference A

Members

P	Walt Lubbers, MD-Chair-via phone	A	John Luck	P	Jim Williams-via phone		
P	Todd Early-Vice-Chair	P	James Hacker: Via Phone	P	Michael Mason		
P	Lee Brown-via phone	P	Debbie Simon				
P	Kayla Combs	P	Diane Vogel-via phone				

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Chair of Committee - Walt Lubbers, MD
2	Roll Call	Check roll and ensure quorum	Quorum was not established with four (4) members present, no formal action was taken.
3	Approval of Minutes	Review for approval of minutes from June 15, 2016 meeting.	To accept the minutes as presented was the consensus of those present, no formal action was taken.

New Business/Updates

4	Pilot Programs	1 st Quarter (September 1) Data Submissions for Review submitted by all approved MIH/CP Pilot Programs: <ul style="list-style-type: none"> Yellow Ambulance Service Oldham County Ambulance Service Louisville Metro EMS Mayfield-Graves County Fire Department-EMS The Medical Center EMS- Bowling Green 	Group discussion and consensus of those present below: -What are guidelines for modifying pilot? Should use same structure but increase number of participants. -How are the questions worded for research? Mr. Chandler emailed the blank intake form for reference. -Next day submission due date is near impossible. Push due date to 15 th of each month.
5	Other Business		Membership
6	Information/Announcement		
7	Next Meeting	Wednesday, December, 14 2016 at 1:30PM (EST) Lexington - KBEMS Office	
8	Adjournment		