



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services - Data Collection Committee		
DATE	September 14, 2016	TIME	10:00 AM EST
LOCATION	KBEMS Office, 118 James Court, Suite 50, Lexington, KY	ROOM	Conference Room B

Members

	Linda Basham	P	John Hultgren	P	Mike Singleton		
	Trish Cooper		Joe Prewitt				
P	Phil Dietz (Chair)	P	Bernie Ayers				

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	Mr. Dietz called the meeting to order and noted presence of a quorum.
2	Roll Call	Check roll and ensure quorum	
3	Approval of Minutes	Review for approval <ul style="list-style-type: none"> July 13, 2016 	Mr. Hultgren moved to approve the July 13, 2016 meeting minutes and Mr. Ayer made a second. Passed.
Old Business – Updates			
4	Not Values	Review KBEMS recommended Not Value acceptance <ul style="list-style-type: none"> Tabled at 9/8/2015 meeting until quality issues come to be an issue. 	No action.
5	Performance Metrics	Continued Group Discussion <ul style="list-style-type: none"> EMS Compass (www.emscompass.org) 	The group discussed EMS Compass measures. No action taken.
6	Implementation Status	Progress on Implementation <ul style="list-style-type: none"> Agencies Submitting Version 3.3.4/3.4.0 Timeliness of Submissions Number of Incidents Reported 	Mr. Chandler reported 452,898 incidents through September 9, 2016 from 213 of 219 licensed agencies.
7	Data Regulation Enforcement	Update on activity for CY2016 reporting.	Mr. Chandler reported a leveling off of enforcement activity as many licensed agencies are taking advantage of software integrated submission.
8	Additional Items for Discussion	Request for State Required Element <ul style="list-style-type: none"> ePatient.19 – Patient’s Email Address UK KIPRC Integration for Routine Extract Facility ID Numbers	<p>Mr. Chandler reported few incident reports captured an email address on the state run form template. The group requested actual numbers at the next meeting along with a draft recommendation to be sent to the Executive Committee and Board on the importance of collecting this information.</p> <p>Mr. Singleton brought up a pressing need for routine extracts of data for several projects related to the opioid crisis. Mr. Chandler will request an ImageTrend representative familiar with integrations be available at the next meeting.</p>



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			<p>Mr. Chandler provided information on invalid Facility ID numbers (eDisposition.02) being used on run reports. The group discussed options for increased accuracy. Mr. Dietz made a motion to create Facility IDs for locations licensed and regulated by the Kentucky Cabinet for Health and Family Services (CHFS) Office of Inspector General (OIG), coordinate Facility IDs for locations in the seven surrounding border state EMS offices, assign a unique Facility ID for locations in non-border states, and build a selection of generic Facility IDs for non-licensed locations within Kentucky. Motion seconded by Mr. Ayer. Passed.</p> <p>Mr. Chandler announced development of a monthly import report for industry partners providing software solution to Kentucky agencies.</p> <p>The group discussed starting a data newsletter.</p>
9	Information/Announcements	Applications Data Coordinator Position	Mr. Chandler announced the Applications Data Coordinator was still posted and shared some of the responsibilities of the position.
10	Next Meeting Date	November 16, 2016 @ 10:00 am	
11	Adjournment		Mr. Ayers made a motion to adjourn. Mr. Hultgren made the second. Motion passed.