



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

Members

P Eric Bentley, MD	A Phil Dietz	P James Locke	P Joe Prewitt
P Andrew Bernard, MD	P Jim Duke	A Eddie Long, Mayor	P Michael Sutt
P Joe Bradshaw	P Timothy Dukes	P Walter Lubbers, MD	P Jimmy VanCleve
P Carlos Coyle	A Todd Early	A James Nickell, Judge	
P Nancye Davis	A Joseph Iocono, MD	A Wenda Owen	

#	Item	Discussion/Issue	Action/Responsible Party
1	Invocation and Pledge of Allegiance		
2	Call to Order	Officially call meeting to order	Board Chair - Jim Duke
3	Roll Call	Roll call and ensure quorum	Quorum was established with twelve (12) members present.
4	Approval of Minutes	Minutes from June 11, 2015	Motion was made by Mr. Locke for Board approval of the June 11 minutes as presented, seconded by Mr. Sutt.
5	Financial Report	Revenues and Expenditures for Fiscal Year 2015 as of June 30, 2015 and Fiscal Year 2016 as of August 31, 2015.	<p>Mr. Poynter addressed KBEMS budget reports stating personnel was at 100%. Operating expenses were about 12% under last year with the overall total for expenditures at 85% of the budget.</p> <p>Motion was made by Mr. Bradshaw for board approval of both fiscal year end 2015 and 2016 fiscal year budgets as presented, seconded by Mr. VanCleve.</p>

New Business/Updates

6	Executive Committee	<p>Meeting September 24, 2015 held discussion on several issues: the committee made recommendations for board action on three waiver requests.</p> <p>Rural/Metro Ambulance</p> <ul style="list-style-type: none"> • 202 KAR 7:501 Section 8 (11) minimum requirement for drivers <p>LG&E Trimble County Emergency Response</p> <ul style="list-style-type: none"> • 202 KAR 7:501 Section 6 911 dispatch agreement 	<p>Motion was made by Mr. Bradshaw for board approval of the Executive Committee's recommendation to deny Rural/Metro Ambulance waiver request for driver requirement, seconded by Dr. Bentley.</p> <p>Motion was made by Mr. Bradshaw for board approval of the Executive Committee's recommendation to approve LG&E Trimble County Emergency Response waiver request of the required 911 dispatch agreement, seconded by Mr. VanCleve.</p>
---	---------------------	---	--



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

		<p>Patient Transport Services (Class I)</p> <ul style="list-style-type: none"> • 202 KAR 7:501 Section 14 (1) Activated Charcoal, Communication/Radio Equip., Extrication & Rescue Equip., Towel Roll Requirements <p>Future Regulation Recommendation – Paramedics to Administer Controlled Substance.</p> <p>Administrative Regulation Amendments:</p> <ul style="list-style-type: none"> • 202 KAR 7:701, Section 6 must be amended to include an allowance for the administration of controlled substances upon the appropriate and applicable certification of his or her agency as a DEA registrant. • 202 KAR 7:401 may be amended to include stipulations for the administration of controlled substances by paramedics. <p>DEA should be consulted for guidance on conditions to place on the administration of controlled substances by paramedics.</p>	<p>Motion was made by Mr. Bradshaw for board approval of the Executive Committee recommendation to approve Patient Transport Service’s waiver request to carry the required activated charcoal, seconded by Ms. Davis.</p> <p>Motion was made by Mr. Bradshaw for board approval of the Executive Committee recommendation to deny Patient Transport Services’ waiver request of the Communication/Radio Equip., Extrication & Rescue Equipment required, seconded by Ms. Davis.</p> <p>Motion was made by Mr. Bradshaw for board approval of the Executive Committee recommendation to deny Patient Transport Services’ waiver request of the towel roll requirements, seconded by Ms. Davis.</p> <p>Motion was made by Dr. Bentley for the board to endorse the amendments to 202 KAR 7:701, section 6 and 202 KAR 7:401 as presented and that KBEMS staff and legal counsel move forward through regulatory procedures during the next opportune time.</p>
7	Executive - DPMCI Subcommittee Update	August 11, 2015 DPMCI Subcommittee meeting was cancelled.	Mr. Sutt stated the subcommittee had no recommendation for board action.
8	Medical Oversight Committee	Met on September 9, 2015 held discussion on several issues: the committee was asked by the Cardiac and Stroke Subcommittee to review and make recommendation to accept as recommendations of the board. <ul style="list-style-type: none"> • STEMI Destination Plan • Interfacility Transfer Patients Receiving tPA 	<p>Motion was made by Dr. Bentley for the board to accept the STEMI Destination Plan amended to read (closest PCI or non-PCI capable hospital) seconded by Mr. Prewitt.</p> <p>Motion was made by Dr. Bentley for the board to accept the Interfacility Transfer Patients Receiving tPA document as presented, seconded by Mr. Locke.</p>



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

9	Subcommittee Update - Cardiac and Stroke Care	Met on August 18 held discussion on several issues: there were no recommendations from the meeting.	Deputy Director, Mr. O'Neal stated the CSC Subcommittee meetings have been well attended and productive. No recommendations for board action.
10	Field Operations Update	Ground Ambulance Standards: <ul style="list-style-type: none"> • GSA KKK-1822F- Change Notice Compliance 	Deputy Director, Mr. O'Neal discussed the ground ambulance <ul style="list-style-type: none"> • The three components mostly discussed are the stretcher securing mechanism for ambulances ordered after July 1, 2015. These must meet the standard of SAE J3027 for security of the stretcher in an ambulance. • Should be noted that this required change notice #8 does not apply to remounted ambulances only those ambulance's purchased after July 1, 2015. • Vehicle inspections by KBEMS: During inspection if KBEMS field inspectors inspect an ambulance manufactured after July 1, 2015 and has SAE J3027 compliance stretcher mount no violation will be written as long as it meets all other provisions outlined in regulation. • In the event an ambulance is inspected and manufactured after July 1, 2015 with no SAE J3027 compliant stretcher securing mechanism in place, an invoice will need to be provided by the ambulance provider that had initiated the inspection showing proof that the vehicle was order before July 1, 2015. • The GSA KRKA-1822 standards will sunset in October 2016.



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

			<p>Mr. O’Neal stated the board will be tasked with adopting a national standard either the NFPA 1917, Ground Vehicle Standard (GVS) through CAAS or developing KBEMS own set of state standards.</p>
11	Data Collection Committee	<p>Met on September 8 in conjunction with the KY Emergency Services Conference meeting held discussion on several issues, no recommendations to present at this time.</p> <ul style="list-style-type: none"> Monthly Incident Count Data Sharing Agreement Status KY Health Information Exchange Project 	<p>Mr. Chandler stated the collection of EMS run data in the state for calendar year 2014 received just over 151,000 runs. For calendar year 2015 to date are 681,000 runs.</p> <p>July 2015 was the deadline for DS agreement submission, KBEMS had 142 services that submit EMS run data; about 50 more submitted having some issues of files be rejected. That leaves approximately 30 EMS license holders KBEMS continues to work with.</p> <p>Mr. Chandler stated that KY Health Information Exchange successfully completed an agreement that allows EMS incidents that are submitted to the state database to be sent to the KY information exchange making EMS patient contact run reports available to emergency room staff, primary care physicians, and other health care entities.</p> <p>KBEMS has received another grant for \$80,000 from KY office of Highway Safety that off sets KBEMS maintenance cost for information technology for a 12 month period.</p>
12	Education Committee	<p>Met on July 7 held discussion on several items: the committee made recommendation to accept as recommendations of the board.</p> <ul style="list-style-type: none"> Air Evac EMS, Inc. Neonatal Resuscitation Program (NRP) course equivalent request KBEMS HIV-AIDS Course 	<p>Motion was made by Mr. VanCleve for board approval to accept as an equivalent course the Air Evac EMS, Inc. Neonatal Resuscitation Program (NRP) as presented, seconded by Dr. Bernard.</p> <p>Motion was made by Mr. VanCleve for board approval to accept the approved KBEMS HIV-AIDS training course as a Board approved educational course on HIV-AIDS, seconded by Mr. Prewitt.</p>



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

		Met on September 8 in conjunction with the KY Emergency Services Conference held discussion on several items the committee had no recommendation for board action.	
13	Emergency Medical Service for Children (EMSC)	Met on August 6, the committee had nothing to present for recommendation.	Ms. Scaggs was not available to report, Mr. Poynter stated the committee had no recommendations for board action.
14	Medical Director Ratification	<p>The following Medical Directors have been approved by the State Medical Advisor. Requesting Board ratification.</p> <ul style="list-style-type: none"> • Letcher Volunteer Fire/Dr. Tariq Mirza • Arrow-Med Ambulance/Dr. Martin Barrios • Meade Co EMS/Dr. Eric Yazel 	Motion was made by Mr. Prewitt for board ratification of the medical directors as presented by Dr. Martin, seconded by Dr. Bentley.
15	Protocol Ratification	<p>The following EMS agencies requesting protocol revisions and/or adoption of the state protocols have been approved by the State Medical Advisor. Requesting Board ratification.</p> <ul style="list-style-type: none"> • Frankfort Fire and EMS - Revisions • Louisville/Metro EMS - Revisions • Medical Center EMS - Revision • Grayson County EMS - Adopting State (In Part) • Middlesboro Fire/Ambulance Service - Revisions • Cincinnati Northern KY - Revision • Maysville-Mason - Additions • Erlanger Fire & EMS - Adopt State (In Part) • Belleview-McVillie Fire – Adopt State (In Part) • McCreary EMS - Revisions • Georgetown-Scott Co. - Revisions • Jessamine Co. EMS - Revisions • Florence EMS - Addition • Erlanger EMS - Revision • Oldham Co EMS – Addition • Harlan EMS (BLS)- Revision • Walton EMS (BLS) - Additions 	Motion was made by Mr. VanCleve for board ratification of the listed service protocols submissions as presented by Dr. Martin, seconded by Dr. Bernard.



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

		<ul style="list-style-type: none"> Portsmouth EMS – Revisions/with the exception of RSI Kenton Co. Determination of Death Northern Pendleton Fire – Adopt State (In Whole) 	
16	Executive Director Updates		<p>Mr. Poynter mentioned he will be working with KCTCS marketing representative getting information out on the EMS profession on how KBEMS can recruit and retain individuals to work in the EMS profession.</p> <p>Mr. Poynter stated he continues to work with KCTCS to develop a grant specialist position.</p> <p>Mr. Poynter mentioned KY Dept. of Transportation has endorsed a federal funded program designed to assist motorists involved in a crash by providing a "yellow-dot" a circular yellow sticker placed on the vehicle window to alert emergency medical responders that a pamphlet with the motorist's identification and medical information is in the vehicle.</p>
17	Election of Board Chair	Elect Board Chair to serve from October 2015 - September 2016.	<p>Mr. Sutt made a motion to nominate and elect Mr. Duke to serve as Chair of the Board from October 2015 through September 2016. Seconded by Dr. Bernard.</p> <p>Dr. Bentley made a motion to cease nominations for Chair. Seconded by Mr. Locke.</p>
18	Election of Vice Chair	Elect Vice Chair to serve from October 2015 - September 2016	<p>Mr. Sutt made a motion to nominate and elect Mr. Prewitt to serve as Vice Chair of the Board from October 2015 through September 2016. Seconded by Mr. Bradshaw.</p> <p>Dr. Bentley made a motion to cease nominations for Vice Chair. Seconded by Mr. Locke.</p>



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	September 24, 2015	TIME	1:30 PM (Eastern Time)
LOCATION	Lexington Convention Ctr., 430 W. Vine Street, Lexington, KY	ROOM	Elkhorn B

19	Board Dates 2015-2016	Proposed dates for 2015-2016 to be approved. The Board office request that regular, standing dates and time be considered for ease of meeting logistics and public notice.	Dr. Bentley made a motion to accept the proposed 2015-2016 Board and Standing Committee schedule as presented. Seconded by Mr. Dukes.
20	Information/Announcements	EMS Administrator's Forum - November 4, 2015	Mr. O'Neal informed those in attendance of KBEMS November 4, EMS Administrator's Forum for all EMS administrators at the KBEMS office in Lexington. Additional information will follow via email and on the KBEMS website.
21	Adjournment	There being no further business for discussion the meeting concluded at 4:00 pm.	