



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services - Education Committee		
DATE	Tuesday, March 3, 2015	TIME	1:30 PM EST
LOCATION	Kentucky Board of Emergency Medical Services 118 James Court, Suite 50 Lexington, KY 40505	ROOM	Small Conference Room

Members

P Terri Bailey	P Nancy Davis	P Jimmy VanCleve	
P Debbie Berry	P Tracey Franklin		
P Lee Brown	P Marsha Frontz		

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Chair of Committee
2	Roll Call	Check roll and ensure quorum	Quorum was established with seven (7) members present. Others present: Dr. Julia Martin, Morgan Scaggs, and Robert Andrew
3	Approval of Minutes	December 9, 2014 meeting	Ms. Davis made a motion for approval of the December 9, 2014 minutes as submitted. Seconded by Ms. Berry, motion passed.

Old Business

4	EMS Educator's Handbook	EMS Educator's Handbook <ul style="list-style-type: none"> ○ Table of contents ○ Subject matter assignments 	Mr. Andrew circulated a draft of the table of contents to committee members for review and comment. The group was in agreement with the content. The table of content assignments will be sent to the committee members after some revisions are made by Mr. Andrew.
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202 KAR 7:020 Section 2. Standing Committees of the Board. Section 1. Education Committee. (1) The board shall create and recognize a standing committee on EMS Education. (2) The Education Committee shall consist of seven (7) voting member's representative of EMS Educators in the state of Kentucky. At least one (1) voting member of the Education Committee shall also be a member of the Kentucky Board of Emergency Medical Services. (3) The Education Committee shall schedule on an annual basis at least six (6) regular meetings of the committee. (4) The purpose and charge of the Education Committee shall be to: (a) Assist the board in developing a strategic plan for EMS education in the state of Kentucky; (b) Act as a resource for EMS educators and EMS-TEIs in the Commonwealth; and (c) Assume the lead role in formulating, drafting, and sending to the board for approval and subsequent promulgation of all administrative regulations that set the standards and requirements for EMS education in Kentucky.



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8	KBEMS Mass Casualty Incident Response Course – Module - 1	Overview and pilot during initial EMT courses	Mr. Andrew presented the MCI Module 1 course to the committee and request from Mr. Wallace, member of the KBEMS-Disaster Preparedness & MCI Subcommittee to pilot the course for educator comments. Mr. Andrew will distribute the course to the committee after some revisions are made by Mr. Wallace.
9	EMS-TEI'S	Initial, renewal, and upgrade process	Mr. Andrew presented the new verification process for Initial, renewal, and upgrades of EMS-TEI's.
10	Information/Announcements	Education report	Mr. Andrew presented education report to the committee.
11	Next Meeting Date	May 5, 2015 at 1:30 pm (EST)	
12	Adjournment	There being no further business to discuss the meeting concluded at 4:15 pm.	Ms. Davis made motion to adjourn. Second by Ms. Frontz, motion passed.