



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services - Education Committee		
DATE	September 2, 2014	TIME	1:30 PM EST
LOCATION	Crowne Plaza Hotel, 830 Phillips Lane, Louisville, KY 40209 http://www.crowneplaza.com/hotels/us/en/louisville/sdfpl/hotel/detail	ROOM	Grant Room

Members

P	Terri Bailey	P	David Sloane			
P	Debbie Berry	P	Jimmy VanCleve			
A	Lee Brown	P	Bill Young			

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Chair of Committee
2	Roll Call	Check roll and ensure quorum	Quorum was established with five (5) members present.
3	Approval of Minutes	July 1, 2014 meeting	Ms. Bailey made a motion for approval of the July 1, minutes as submitted. Seconded by Mr. Young, motion passed.

Old Business

4	Previous Items	No continued items for discussion at this time.	No action required
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New Business

5	202 KAR 7:520 Allocation of Block Grant Funding Assistance for EMS	Block Grant Tier II Services - Section 6 (3)(b) <ul style="list-style-type: none"> Develop a list of pre-approved educational tools and items. 	Mr. Young made motion to approve the pre-approved educational tools and items list (see attached) and to review annually by the education committee. Seconded by Mr. VanCleve, motion passed.
6	EMS Educator's Handbook	Develop an EMS Educator's Handbook to ensure initial certification and continuing education curriculums meet the National Standard Curriculum and Kentucky EMS regulatory requirements	Discussion led by Mr. Andrew addressing the need to create an EMS educator's handbook. The consensus of the group was to move forward on the creation of an educator's manual. Mr. Young and Mr. VanCleve volunteered to assist Mr. Andrew with the development of the manual. The other committee members offered assistance with the layout and proofing of the drafts created.



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7	Continued - EMS Educator's Handbook	Develop an EMS Educator's Handbook	The Committee agreed to place as an agenda until full completion of the handbook.
8	Information/Announcements	Education Report	Mr. Andrew update the members on TEI's, CE, AEMT, and the medical director credentialing updates.
9	Meeting Schedule	Review 2014-15 meeting schedule for approval.	Mr. Young made a motion to accept the 2014-15 education committee meeting schedule as submitted Seconded by Ms. Berry, motion passed.
10	Next Meeting	October 14, 2014 to be held in Elizabethtown, KY	
11	Adjournment	There being no further business to discuss the meeting concluded at 3:00 pm.	