



Air Ambulance Service Inspection			
Service		Inspector	
Director		Date	
Reason for Inspection			

202 KAR 7:510	Service Requirements
1(3)	License displayed in prominent public area
4(1)(a)	Administrative Organizational Chart
4(1)(a)1	Administrative Director Identified
4(1)(a)2	Administrative Designee
4(1)(b),(c)	<ul style="list-style-type: none"> Maintain a copy of all completed run report forms which shall be maintained to ensure confidentiality and safekeeping 5 Years from the Date of Service / 5 Years after minor reaches 18 years of age
4(1)(e)	<p>Maintain a plan and records for the provision of continuing education for staff and volunteers including a written plan for the methods of assessment of staff continuing education needs and a coordinated plan to meet those needs including.</p> <ol style="list-style-type: none"> Training or continuing education rosters that shall include the printed name, signature, and certification or license number of those in attendance A curriculum vitae for the instructor A brief outline of the presentation including the educational objective for the offering and the methods of presentation used for the presentation
4(1)f	Infection Control Plan
4(1)(g)	Maintain a written plan for HAZMAT, Criminal, Terrorist Plan, including protection and decontamination
4(1)(h)	Maintain a written plan for the Quality Assessment of patient care and provider Quality Improvement
4(1)(i)	Maintain a written plan for training and responding to mass casualty incidents and disasters
4(1)(j)	Maintain an orientation program for all personnel
4(1)(k)	Maintain and provide proof of professional liability malpractice insurance
4(1)(l)	Maintain and provide proof of aircraft liability insurance
4(1)(m)	Current FAA Air Carrier Certificate
4(1)(n)	Policy regarding patient criteria for interfacility transfers
4(2)(a)(b)(c)	Maintain a copy of the county and state emergency management agency's emergency operations plan
5(2)(a)(b)(c)(d)	<p>Written plan that requires:</p> <ol style="list-style-type: none"> Utilization of the air medical intake flow chart Dispatch of requests for emergency service within 2 minutes Disclosure of the accurate availability of providers aircraft, including ETA and alerting of next closest aircraft, if needed Share current aircraft position data, through computer interface with other air ambulance providers
5(5)	Preventative maintenance program shall be maintained that complies with Part 135 FAR or Part 92 FAR
5(6)	Documentation of periodic inspections or calibrations of medical equipment
5(7)	<ul style="list-style-type: none"> Each aircraft and its equipment shall be checked after each use to ensure that it is in a clean and sanitary condition, unless precluded by emergency conditions Documentation of daily medical equipment checklist
5(8)(a)	Copies of FCC license for radio frequency
5(9)	Communication Center complies with FAR specifications for flight following and position plotting
5(10)	Communicator (ACS) Training requirements documented
5(11)(a)(b)(c)	<p>An air ambulance provider shall provide proof that it:</p> <ol style="list-style-type: none"> Complies with FAR pertaining to maintenance inspections, flight, and duty time Complies with FAA and FAR required maintenance activities; and Hold FAR required air ambulance operations specifications



202 KAR 7:510 Personnel Requirements	
4(1)d	<ul style="list-style-type: none"> • Personnel file for each employee or volunteer who staffs a vehicle • Must be maintained for minimum of 5 years following separation from employment • Current certification or licensure with corresponding numbers and expiration dates • Pre-Employment criminal records check
4(1)(d)3 a,b,c,d	<p>Health Records – Separate Secure File</p> <ul style="list-style-type: none"> • Post Offer of employment health assessment • Annual tuberculin skin testing or other method of evaluation • Hepatitis-B vaccinations and seroconversion (Titer) testing unless exempted by the employee’s physician or an employee signed waiver • A record of all work related illnesses or injuries
7(2) (a)(b)(c)(d)(e) (Rotor Wing Only)	<p>Each attendant shall maintain documentation of current certification or equivalent of the following:</p> <ol style="list-style-type: none"> Advanced Cardiac Life Support (ACLS) Basic Life Support (BLS) Pediatric Advanced Life Support (PALS) Pre-Hospital Trauma Life Support (PHTLS), International Trauma Life Support (ITLS), or Transport Nurse Advanced Trauma Course (TNATC) Neonatal Resuscitation Program (NRP)
7(7),(8)	Flight Orientation Training
7(9)	Annual Continuing Education
8	Air Ambulance Pilots meet all requirements in 14 FAR Part 135.4
202 KAR7:801 Medical Directors	
202 KAR 7 510 Section 12	All providers of air ambulance services shall have a medical director. Medical Directors shall meet the requirements as set forth in 202 KAR 7:801
1(a)(b)	Current License to Practice in Kentucky, Knowledge of EMS Laws in KY
ALS	ALS Medical Director Requirements
2(a)(b)	<p>Be board-certified in emergency medicine -OR- hold current provider certification in:</p> <ol style="list-style-type: none"> 1. Advanced Trauma Life Support (ATLS); 2. Advanced Cardiac Life Support, 3. Pediatric Advanced Life Support (PALS) or Pediatric Education for Pre-hospital Providers (PEPP)
BLS	BLS Medical Director Requirements
3(a)(b)	<p>Be board-certified in emergency medicine -OR- Hold current provider certification in:</p> <ol style="list-style-type: none"> 1. Advanced Trauma Life Support (ATLS), Basic Trauma Life Support (BTLS) or Pre-Hospital Trauma Life Support (PHTLS) 2. Advanced Cardiac Life Support (ACLS), 3. Pediatric Advanced Life Support (PALS) or Pediatric Education for Pre-hospital Providers (PEPP)
Section 2	EMS Medical Director Responsibilities. EMS medical directors shall function under terms of employment or a contractual agreement that specifically address the responsibilities of the medical director.