

Emergency Medical Responder (EMR) Checklist



Section A: All Emergency Medical Responder Applicants must submit the following items:	
	Must NOT have been found guilty of, entered a guilty plea, or Alford plea to a felony offense or have completed a diversion program for a felony offense or been subjected to discipline that would prevent certification at the time of application. (DO NOT PROCEED UNTIL YOU HAVE CONTACTED KBEMSLegal@kctcs.edu KRS 311A.050)
	Must be 16 years of age or older
	A completed EMR Application through your KEMSIS account .
	Current Cardiopulmonary Resuscitation (CPR) for the Healthcare Provider Certification (AHA , ASHI , ARC , NSC , AAOS/ECSI)
	Completion of CFHS Approved HIV/AIDS Course Available courses are listed here: http://chfs.ky.gov/dph/epi/hiv aids/professionaleducation.htm
	Proof of age 16 or greater (Birth Certificate or State/Federal Issued Photo Identification)
	High School Diploma, General Education Development (GED), or High School/College Transcripts with graduation date. If less than 18 years old, verification that student is enrolled in high school with a Grade Point Average (GPA) greater than 2.0.
	Background Check less than 6 months old <ul style="list-style-type: none"> • KBEMS <u>ONLY</u> uses Castle Branch for any new applicant in Kentucky. You must link directly to KBEMS specific CastleBranch Background Check from the KBEMS website or the link is provided below. Background check MUST be less than 6 months old at the time of application. • CastleBranch link: https://portal.castlebranch.com/kd28 • If you <u>have ever been certified</u> by the state of Kentucky, you can submit a background check that is less than 6 months old through the Administrative Office of the Courts (AOC) through this link: http://courts.ky.gov/aoc/criminalrecordreports/Pages/default.aspx
Section B: Initial – Applicants applying for the first time from a Kentucky approved course must submit the items from Section A and Section B	
	NREMT-R Certification
	Fees Submitted \$25.00 Total (\$15 Initial Certification Fee + \$10.00 Application Fee)
Section C: Temporary – Applicants applying for temporary status must submit items from Sections A and Section C	
	Current EMR certification from another state
	Fees Submitted \$150 Total (\$125.00 Temporary Fee + \$15.00 Certification Fee + \$10.00 Application Fee)
	Temporary certifications are only good for six (6) months and are not renewable
Section D: Reciprocity – Applicants applying for reciprocity must submit items from Section A and Section D	
	Current National Registry Emergency Medical Responder (NREMT-R) Certification
	Fees Submitted \$150 Total (\$125.00 Reciprocity Fee + \$15.00 Certification Fee + \$10.00 Application Fee)
Section E: Reinstatement- Applicants applying for reinstatement must submit items in Section A and Section E	
	Must be within five (5) years of your Kentucky expiration date.
	Fees Submitted \$225.00 Total (\$150 Reinstatement Fee + \$15.00 Certification Fee + \$10.00 Application Fee + \$50.00 Late Fee)
	29 Hours of Continuing Education completed within the twelve (12) months preceding application (Explained Below) <ul style="list-style-type: none"> • Seventeen (17) hours of Continuing Education <ul style="list-style-type: none"> ○ Mandatory One (1) Disaster Management or Mass Casualty Incidents (MCI) ○ Two (2) MAY be in HIV/AIDS Training AND • Completion of the National Standard Curriculum for Emergency Medical Responder Refresher Course (NREMT-R Refresher or NCCP) <ul style="list-style-type: none"> ○ One (1) Preparatory ○ Two (2) Airway ○ Two (2) Patient Assessment ○ Three (3) Circulation ○ Three (3) Illness & Injury ○ One (1) Childbirth & Children

Notice: All return checks shall be subject to a processing charge in the amount of Twenty-Five Dollars (\$25.00). In addition, any applicant or licensee issuing a check which is returned shall be deemed to have violated KRS 311A.050 (2) (a). That person shall be sanctioned which may result in a fine, suspension, or license revocation.