

Kentucky Board of EMS Check Payment Register for Services and TEIs

If you are paying for a Service and/or TEI application by check, you must submit this form with your check. If you are paying for multiple service applications, please list each item individually below. Please read the instructions given to ensure accurate information is received.

Note: Partial payments will not be accepted. Checks must be for the full application fee amount.

Instructions

KBEMS Invoice Number: This is generated through KEMSIS and is sent via email and can also be found in KEMSIS under 'Applications' --> 'Transactions'.

KBEMS Invoice Date: This can be found on the Invoice.

Service/TEI Name and Number: Include the full name and KEMSIS number for your service.

Application Name/Type: Please list the type of application you are paying for. (ex: Course Notification, Ground Agency License, TEI Renewal)

Invoice Amount: This can be found on the Invoice.

Check Number: If separate checks are sent for each application, please list the check number that correlates to the application.

| KBEMS Invoice Number | KBEMS Invoice Date | Service/TEI Name and KEMSIS Number | Application Name/Type | Invoice Amount | Check Number |
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